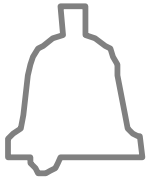


CITY OF



San Rafael

MAYOR
Albert J. Boro

COUNCIL MEMBERS
Paul M. Cohen
Barbara Heller
Gary Phillips
Cyr Miller

COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION. P.O. BOX 151560. SAN RAFAEL, CA 94915
TEL. (415) 485-3085 FAX (415) 485-3184

CERTIFICATES OF COMPLIANCE

In compliance with the State Subdivision Map Act (Government Code 66499.35), the City of San Rafael is taking applications for Certificates of Compliance.

A Certificate of Compliance is issued by the City and recorded with the County Recorder’s office after the City determines that a parcel complies with the Subdivision Map Act and San Rafael’s Subdivision Ordinance. A conditional Certificate of Compliance can be issued if certain conditions need to be met before the parcel complies with State and Local subdivision laws. If a parcel is part of a recorded final map or parcel map, that map serves as the Certificate of Compliance.

In requesting a Certificate of Compliance, the following information will need to be submitted to the San Rafael Planning Department:

1. A cover letter requesting the issuance of a Certificate of Compliance including the name and address of current property owner(s) plus owner’s authorization.
2. A copy of the instrument used to create the parcel (with the date shown).
3. A preliminary title report and chain of title. Chain of title should be presented in table form as follows:

DEED No.	TRANSFERER/ TRANSFEE	DATE RECORDED	NOTES
123-456	Jane Doe To Joe Doe	5/1/2004	Deed describes parcel xx-xxx-xx
678-910	Betty Black To Jane Doe	2/9/1998	Deed describes Lot 1 of xx-xxx-xx only
112-345	Jack Murphy & Sons To Betty Black	3/14/1935	Deed describes the extreme northern portion of xx-xxx-xx

4. A statement that neither the subject parcel nor any contiguous parcels are undeveloped or, if any one of them is undeveloped whether or not any contiguous parcels have been under the same ownership at any time since January 1, 1977.
5. Topography of the subject parcel and any properties contiguously owned by the same individual.
6. List of any building permits or architectural approvals granted to the property and dates issued.
7. Application fee.